

PROFILE

1 Who are you?

Please enter you name and date of birth below.

<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	First name(s)	Surname
<input type="text"/>		
Date and place of birth		

A digital photo would be appreciated but is not essential.

2 Where do you live?

You may list two addresses.

(Postal address)

(2nd address)

Street/house

Postcode/Zip

County/state

Country

3 How do we reach you?

Here you can also list two entries. Please list all numbers in international format (e.g. 0049 (0)791 / 54 94 0).

	(1 st entry)	(2 nd entry)
Tel. private	<input type="text"/>	<input type="text"/>
Tel. office	<input type="text"/>	<input type="text"/>
Mobile phone	<input type="text"/>	<input type="text"/>
Fax	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>
Website	<input type="text"/>	<input type="text"/>

4 What do you do?

Here we require information about your occupation and qualifications.

I am a Translator Interpreter Conference interpreter*
* (at least 100 documented interpreting jobs)

Please select the relevant box (). More than 1 cross is possible.

Qualifications



Proof of all qualifications mentioned may be required upon request.

Status

Freelance Employed

Please select the relevant box (□).

5 What is your native language?

Native language 2nd native language

6 What are your working languages?

Please list the language pairs in which you are able to work **professionally**. (Source language – target language)

Language pairs

7 In which fields can you translate competently?

Please do not select more than 5. If more than 5 are selected, the first five of these will be taken into consideration.

Please enquire in each situation

Social sciences

- Education
- Politics
- Psychology
- Sociology
- History

Industry

- Architecture
- Printing
- Railways
- Electrical engineering
- Energy
- Vehicle manufacturing
- Civil engineering
- Air-conditioning systems
- Food sciences
- Air and space travel
- Mechanical engineering
- Metallurgy
- Ship building, sea travel
- Environmental technology

IT

- Hardware
- Software
- Telecommunication

Medicine

- Biotechnology
- Medicine
- Lab technology
- Pharmacy
- Veterinary medicine
- Dentistry

Natural sciences

- Astronomy
- Biology
- Chemistry
- Geography
- Geology
- Mathematics
- Oceanography
- Physics
- Statistics

Law

- Public law
- Patents
- Criminal law
- Certificates
- Contract law

Art and media

- Art history
- Music
- Film/TV
- Sport/leisure
- Advertising

Business and finance

- Banking/Stock market
- Accountancy/auditing
- Company reports/balance sheets
- Property
- Transport
- Agriculture
- Marketing
- Fashion/Textiles
- Taxes
- Insurance

Other specialist areas (please write below)

[A large grey rectangular area provided for writing additional specialist areas.]

How much experience do you have?

8

Please give a short summary of your translation and interpreting experience. How have you come to be in a position to translate professionally? (Proof has to be provided on request!).

9

Are you certified?

Please list the languages below for which you have been legally certified, along with the court and area.

Language	Court/area
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

10

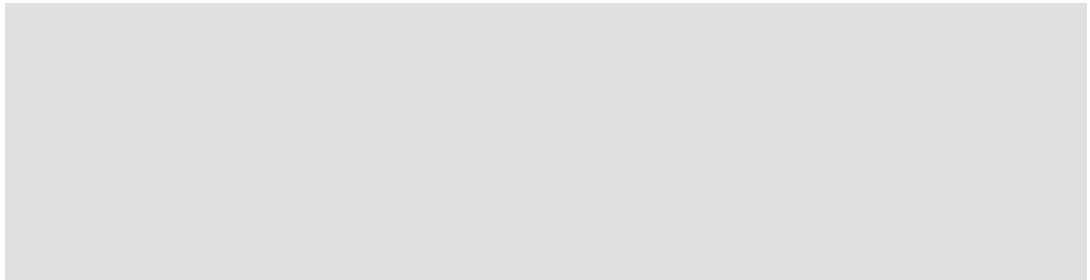
Are you insured for your work as a translator/interpreter?

Give details of any professional insurance you have (i.e. third party liability against damage to property, financial position, or injury to people caused by work undertaken by you). Proof of this cover is to be provided upon request.

Insurance type	<input type="text"/>
Insurer	<input type="text"/>
Sum covered	<input type="text"/>
<input type="checkbox"/>	Not insured

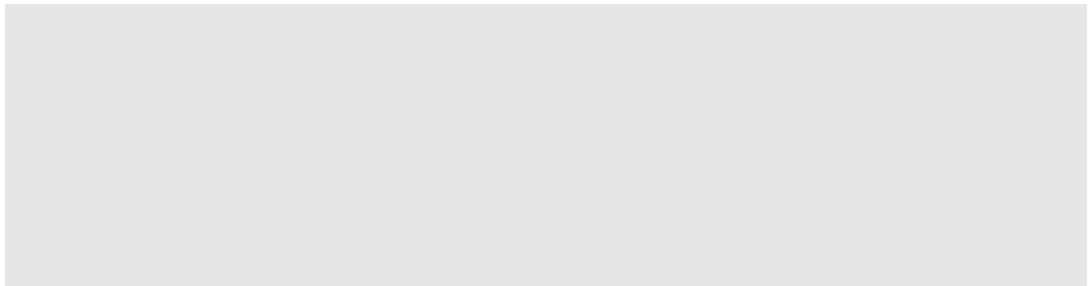
11 Your technical equipment

Please give details of your hardware, software, Modem/ISDN/DSL. Only mention software that you can use to a professional standard.



12 What else should we know about you? What prices do you charge?

Please quote your price range and write freely about your qualifications and activities, only mentioning information that can be proved upon request.



13 Confirmation

I hereby confirm that the information given by me in this form is accurate and complete. I have read Barnett Translations' General Terms and Conditions for Freelancers and agree to work in accordance with them at all times.

Freelancer

Place, date

*Please send this form back to us **including a signed copy of our General Terms and Conditions for Freelancers**. Documents sent by email with a digital signature will also be accepted. Thank you very much for taking the time to fill out this form.*